

MANDATORY PUBLIC DISCLOSURE

A. General Information

| SL NO. | INFORMATION | DETAILS |
|--------|-------------------------------------|--|
| 1 | NAME OF THE SCHOOL | CRESCENT SCHOOL |
| 2 | AFFILIATION NO. (IF APPLICABLE) | 2730351 |
| 3 | SCHOOL CODE (IF APPLICABLE) | 85011 |
| 4 | COMPLETE ADDRESS WITH PIN CODE | CRESCENT SCHOOL ZEENATUL MASAJID DARYAGANJ NEW DELHI-110002 |
| 5 | VICE PRINCIPAL NAME & QUALIFICATION | MS. FAUZIA MUMTAZ M.A., M. Phil., B.Ed. |
| 6 | SCHOOL EMAIL ID | crescentschool2013@gmail.com |
| 7 | CONTACT DETAILS (LANDLINE / MOBILE) | 011 - 23279041 8851966997 |

B. DOCUMENTS AND INFORMATION

| SL NO. | DOCUMENTS/INFORMATION | UPLOAD DOCUMENTS |
|--------|--|--|
| 1 | COPIES OF AFFILIATION/ UPGRADATION LETTER AND RECENT EXTENSION AFFILIATION, IF ANY | ANNEXURE – I |
| 2 | COPIES OF SOCIETIES/ TRUST/ COMPANY REGISTRATION/ RENEWAL CERTIFICATE, AS APPLICABLE | |
| 3 | COPY OF NO OBJECTION CERTIFICATE (NOC) ISSUED, IF APPLICABLE, BY THE STATE GOVT./UT | NOT APPLICABLE |
| 4 | COPIES OF RECOGNITION CERTIFICATE UNDER RTE ACT, 2009 AND ITS RENEWAL, IF ALLICABLE | ANNEXURE – III ANNEXURE – IV ANNEXURE – V ANNEXURE - VI ANNEXURE - VII |
| 5 | COPY OF VALID BUILDING SAFETY CERTIFICATE AS PER THE NATIONAL BUILDING CODE | |
| 6 | COPY OF VALID FIRE SAFETY CERTIFICATE ISSUED BY THE COMPETENT AUTHORITY | |
| 7 | COPY OF THE DEO CERTIFICATE SUBMITTED BY THE SCHOOL FOR AFFILITION OR SELF CERTIFICATION BY SCHOOL | |
| 8 | COPIES OF VALID WATER, HEALTH AND SANITATION CERTIFICATES | |
| | | |
| | | |

C. RESULT AND ACADEMICS

| <u>SL. NO.</u> | <u>DOCUMENT/INFORMATION</u> | <u>DOCUMENTS UPLOADED</u> |
|-----------------------|--|---|
| 1 | FEE STRUCTURE OF THE SCHOOL | FEE STRUCTURE CALENDER JUNIORS (NURSERY & KG) CALENDER SENIORS (I to XII) SCHOOL MANAGEMENT COMMITTEE PTA MEMBERS |
| 2 | ANNUAL ACADEMIC CALENDER | |
| 3 | LIST OF SCHOOL MANAGEMENT COMMITTEE (SMC) | |
| 4 | LIST OF PARENTS TEACHERS ASSOCIATION (PTA) MEMBERS | |
| 5 | LAST THREE YEAR RESULT OF THE BOARD EXAMINATION AS PER APPLICABILITY | AS BELOW |

RESULT CLASS : X

| S.NO. | YEAR | NO. OF REGISTERED STUDENTS | NO. OF STUDENTS PASSED | PASS PERCENTAGE |
|-------|------|----------------------------|------------------------|-----------------|
| 1 | 2024 | 160 | 156 | 97.5% |
| 2 | 2023 | 172 | 156 | 91.8% |
| 3 | 2022 | 116 | 111 | 95.7% |

RESULT CLASS : XII

| S.NO. | YEAR | NO. OF REGISTERED STUDENTS | NO. OF STUDENTS PASSED | PASS PERCENTAGE |
|-------|------|----------------------------|------------------------|-----------------|
| 1 | 2024 | 100 | 91 | 91% |
| 2 | 2023 | 70 | 68 | 97.1% |
| 3 | 2022 | 58 | 58 | 100% |

D. STAFF DETAILS (TEACHING)

| SL. NO. | INFORMATION | DETAILS |
|---------|--|--|
| 1 | PRINCIPAL | 01 |
| 2 | ACADEMIC COORDINATOR | 01 |
| 3 | TOTAL NUMBER OF TEACHERS | 62 |
| | * PGT | 05 |
| | * TGT | 08 |
| | * PRT | 40 |
| | * NTT | 08 |
| | * DANCE TEACHER | 00 |
| | * ART TEACHER | 01 |
| | *PTI | 03 |
| | * LIBRARIAN | 01 |
| | * LAB ASST. | 01 |
| | * SPECIAL EDUCATOR | 01 |
| | * COUNSELOR | 01 |
| | * WELNESS TEACHER | 01 |
| 4 | TEACHERS RATIO | 1:5 |
| 5 | DETAILS OF SPECIAL EDUCATOR | Ms. Sobia Alam Khan B.Sc (H)., B.Ed (Spl.Edu.) |
| 6 | DETAILS OF COUNSELOR AND WELNESS TEACHER | Ms. Saba Anjum B.A., M.F.A. |

E. SCHOOL INFRASTRUCTURE

| SL NO. | INFORMATION | DETAILS |
|--------|---|---|
| 1 | TOTAL CAMPUS AREA OF THE SCHOOL (IN SQUARE MTR.) | 4642 |
| 2 | NUMBER AND SIZE OF THE CLASS ROOMS (IN SQ MTR.) | TOTAL - 66 LARGE - 37 MEDIUM - 22 SMALL - 6 REST ROOM - 1 |
| 3 | NUMBER AND SIZE OF LABORATORIES INCLUDING COMPUTER LABS (IN SQ. MTR.) | PHYSICS LAB - 01 : 62.62 SQ. MTS. CHEMISTRY LAB - 01 : 62.62 SQ. MTS. BIOLOGY LAB - 01 : 62.62 SQ. MTS. MATHEMATICS LAB - 01 : 31.14 SQ. MTS. COMPUTER LABS - 02 : 38.74 SQ. MTS. |
| 4 | INTERNET FACILITY (Y / N) | YES |
| 5 | NUMBER OF GIRLS TOILETS | 13 + 3 (STAFF) |
| 6 | NUMBER OF BOYS TOILETS | 16 + 5 (STAFF) |
| 7 | LINK OF YOUTUBE VIDEO OF THE INSPECTION OF SCHOOL COVERING THE INFRASTRUCTURE OF THE SCHOOL | https://youtu.be/A1fFekiU2eU |

The Manager,
CRESCENT SCH ZEENATUL MASJID DARYAGANJ ND
CRESENT SCHOOL, ZEENATUL MASJID, DARYAGANJ
DELHI, NEW DELHI, 110022
(M: 011-23279041)

SUBJECT: -Extension of General Affiliation up to Secondary/Senior Secondary Level.

This is with reference to school application on the subject cited above. In this connection, I am directed to convey the approval of the Board for Extension of General Affiliation as per details given below:-

| | |
|---|----------------------------------|
| Affiliation No used as User ID for both OASIS and LOC/Registration System | 2730351 |
| School No | 85011 |
| Affiliated for | Extension of General Affiliation |
| Category | Extension of Affiliation |
| Period of affiliation | 01.04.2022 to 31.03.2027 |

The above sanction is subject to fulfillment of following conditions:-

1. The approval is based upon the documents /data/information uploaded by the school online. The school will be responsible for its genuineness. In case of any discrepancies, necessary action will be initiated against the school as per Affiliation Bye -Laws-2018.
2. The school will follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time. The school will also abide by the conditions prescribed, if any, by the State Government concerned.
3. The School is required to apply on online for extension of affiliation along with the requisite fee and other documents as per Rule 10.3 of Affiliation Bye Laws.
4. The school should go through the provision of Affiliation and Examination Bye Laws and subsequent amendment therein as well as circulars and guidelines /instructions issued by the Board time to time and keep a copy there of for reference purpose and is also advised to regularly visit CBSE websites i.e., <http://cbseacademic.nic.in/> & <http://cbse.nic.in/> for updates.
5. The school to renew mandatory certificates from time to time.
6. The school shall be solely responsible for any legal consequences arising out of the use of school name/logo/society/trust or any other identity /activity related to running of school affiliated to CBSE. All legal expenses incurred by the Board, if any, arising out of these circumstances, shall be borne by the school.

"The school shall possess valid fire safety certificate and Building safety certificate during functioning of the school which shall be renewed from time to time as per norms".

DEPUTY SECRETARY/JOINT SECRETARY (AFF.)

ENROLMENT TABLE

| SN | Location of School | Campus area | Affiliation Allowed | Optimum No. of Sections (From classes I/VI to X/XII) |
|----|--------------------|-------------|---------------------|---|
| | | | | |

| | | | | |
|--|--|-----------|--|----|
| A | Areas/Cities mentioned in clause 3.6 | 1600 sqm | Up to Class-X only | 10 |
| B | Areas/Cities mentioned in clause 3.6 | 2400 sqm | Up to Class-XII | 24 |
| C | Areas/Cities mentioned in clause 3.6 | 3200 sqm | Up to Class-XII | 28 |
| D | Class-X Cities (Clauses 3.5) and Areas mentioned in clause 3.7 | 2000 sqm | Up to Class-X only | 10 |
| E | Class-X Cities (Clauses 3.5) and Areas mentioned in clause 3.7 | 3000 sqm | Up to Class-XII | 24 |
| F | Class-X Cities (Clause 3.5) and Areas mentioned in clause 3.7 and Areas/Cities mentioned in clause 3.4 | 4000 sqm | Up to Class-XII | 28 |
| G | Pan India (Clause 3.3) | 6000 sqm | Up to Class-XII | 38 |
| H | Pan India (Clause 3.2) | 8000 sqm | Up to Class-XII | 48 |
| I | Pan India (Clause 3.2) | >8000 sqm | Up to Class-XII The number of sections shall be restricted in accordance with 'H' above with land requirement unit scaled down to 2000 square meters i.e. 12 sections for every 2000 square meter additional land. | |
| The total number of sections taken together for classes XI and XII should not be more than 1/3 of optimum number of section allowed on the basis of land holding for any school. | | | | |
| The number of sections and students shall be restricted as per the actual facilities in the school. | | | | |
| For class rooms of size less than 500 sq feet the enrolment shall be 0.08 X size of class rooms in sq feet | | | | |

Important Notes :-

School is required to appoint special educator as per affiliation bye laws.

[Print](#)

**MEMORANDUM OF ASSOCIATION
&
RULES AND REGULATIONS
OF
THE CRESCENT EDUCATION SOCIETY
NEW DELHI**

**ZEENATUL MASAJID, DARYA GANJ,
NEW DELHI - 110002**

PHONE : 279041

1981

FOREWORD

The Crescent Education Society, New Delhi, was established and registered on May 18, 1977, with a view to promote and establish educational institutions particularly for the children of minorities and weaker sections of the society. The aim of these institutions would be to produce citizens having scientific, progressive and secular outlook and who would be proud of the composite culture, traditions and heritage of their country.

To begin with, the first of such institutions, namely, Crescent School has been started on the plot of land adjacent to the famous Zeenatul Masajid on May 16, 1977, and it has gradually earned name and status in the educational circles of Delhi.

The Memorandum of Association and the Rules and Regulations of the Crescent Education Society were first prepared and submitted in a cyclostyled form. They are now being presented here in proper printed form for the benefit of the members and well wishers of the Society.

We pray to God, Almighty, to give us vision, strength and courage to promote the objectives underlined in this Memorandum so as to serve our society and country to the best of our abilities. Amen.

New Delhi,

September 24, 1981.

Riaz Umar

General Secretary

CERTIFICATE OF REGISTRATION OF SOCIETIES
ACT XXI OF 1860

No. S/8592

Of

1977

I hereby certify that " Crescent Education Society " has this day been registered under the Societies Registration Act. XXI of 1860.

Given under my hand at New Delhi this 18th day of May One thousand nine hundred and seventy seven.

Registration Fee of Rs. 50/- paid.

Sd/-
Registrar of Societies
Delhi Administration
New Delhi.

CRESCENT EDUCATION SOCIETY

MEMORANDUM OF ASSOCIATION

I. **Name :**

The name of the Society shall be "The Crescent Education Society".

II. **Address :**

The office of the Society shall be located at Delhi.

Present Address :

Daryaganj, New Delhi.

III. **Objects :**

- (i) To work for the educational advancement of the people.
- (ii) To promote the education among minorities and weaker sections of Society by, establishing and running schools and colleges with English/Urdu as medium.
- (iii) To create in students qualities of initiative, teamwork, cooperation, self-reliance and competitiveness and to build their character according to the best teachings of religion, ethics and morality.
- (iv) To provide to students adequate knowledge of Urdu language and literature.
- (v) To inculcate in the students a scientific, secular, progressive outlook and sense of pride in their country and its composite culture and traditions.
- (vi) To create among the students a lively awareness of the environment and a healthy curiosity in the why and how of things.
- (vii) To collaborate in kindred activities with other national or international organisations, associations or institutions with similar objects.

VI. **Functions :**

To achieve these objects the Society shall carry out the following functions :

- (1) To provide, establish, maintain, control, and manage schools, educational centres/ institutions/libraries, publication and information bureaus and all such other things as may be necessary or incidental or conducive to the said objects.
- (2) To establish and run school(s) and college(s) for imparting education through medium of English/Urdu.
- (3) To conduct educational and training classes and educational courses.

- (4) To raise funds and mobilise resources for financing the objects of the Society.
- (5) To create a fund for the education of poor students and utilise the same for this purpose.
- (6) To acquire, hold and encumber property for the objects of the Society and enter into contracts for the same.
- (7) To publish such books and other material as may be necessary to further the cause of education and training and make them available at no-profit basis.
- (8) To utilise the whole or any part of the income or assets of the Society for its legitimate expenses and for its objects.
- (9) To do all such lawful acts, deeds and things as may be necessary for the attainment of the objects of the Society.

V. Management :

The management of the affairs of the Society is entrusted in accordance with the Rules and Regulations of the Society to an Executive Board, the names, addresses and occupation of whose first members are :

| S. No. | Name | Designation | Address | Occupation |
|--------|----------------------------|-------------------|--|-------------------------|
| 1. | Shri Mohd. Shafi Qureshi | President | 13, Ashoka Road | M.P. |
| 2. | Hakeem Abdul Hameed | Vice President | Hamdard Dawakhana, Lal Kuan, Delhi. | Medical Practitioner |
| 3. | Shri Masud Husain | Vice President | Vice-Chancellor, Jamia Millia, New Delhi. | Educationist |
| 4. | Shri Saiyid Hamid | General Secretary | C-II/96, Motibagh, New Delhi. | Govt. Service |
| 5. | Shri Ahmad Rashid Shervani | Treasurer | D-330, Defence Colony, New Delhi. | Service & Co. Secretary |
| 6. | Shri Riaz Umar | Joint Secretary | Head, Deptt. of Commerce, Zakir Hussain College, (Eve.) Delhi, | Educationist |

| S. No. | Name | Designation | Address | Occupation |
|--------|------------------------|-----------------|--|---------------|
| 7. | Ch. Mohd. Arif | Joint Secretary | 8952, Naya Mohalla, Pul Bangash, Delhi. | Govt. Service |
| 8. | Shri A. R. Kidwai | Member | Chairman, UPSC, Dholpur House, New Delhi. | Service |
| 9. | Shri Kuldip Nayar | Member | Editor, Express News Service, New Delhi. | Journalist |
| 10. | Shri A. M. Khusro | Member | Vice-Chancellor, Aligarh Muslim University, Aligarh. | Educationist |
| 11. | Shri Syed Ahmad Hashmi | Member | 1, Bahadurshah Zafar Marg, New Delhi. | M. P. |
| 12. | Shri Syed Abdul Qadir | Member | 10-3-14-B/4/1, Humayun Nagar, Hyderabad-26 | Retd., IAS |
| 13. | Smt. Zakia Sultana | Member | D, II/359, Pandara Road, New Delhi. | Housewife |
| 14. | Smt. Nasima Aziz | Member | 129, Kaka Nagar, New Delhi. | Housewife |
| 15. | Smt. N. Malhotra | Member | 63, Lodi Estate, New Delhi. | Educationist |
| 16. | Smt. Suraiya Hamid | Member | C-II/96, Motibagh, New Delhi. | Housewife |
| 17. | Smt. Rafia Husain | Member | D. I/15, Bharti Nagar, New Delhi. | Educationist |
| 18. | Shri A. A. Kidwai | Member | 3600, Katra Dina Beg, Lal Kuan, Delhi. | Executive |
| 19. | Shri Mohd. Zaki | Member | 834, Ballimaran Street, Delhi. | Business |
| 20. | Shri S. H. Naqvi | Member | Dy. Dir. (DAVP), C. 8/II, Model Town, New Delhi. | Govt. Service |
| 21. | Shri Mohd. Afaq | Member | 3213, Kucha Pandit, Lal Kuan, Delhi. | Business |

| S. No. | Name | Designation | Address | Occupation |
|--------|-----------------------|-------------|--|------------|
| 22. | Shri M. Zubair | Member | Flora Restaurant, Jama Masjid, Delhi. | Business |
| 23. | Shri M. F. Begg | Member | 3632, Park Mans on, Daryaganj, New Delhi. | Business |
| 24. | Shri Mohd. Esa Shafiq | Member | 4967, Sadar Bazar, Delhi. | Business |

We, the several persons, whose names and addresses are subscribed below are desirous of being formed into a Society in pursuance of this Memorandum of Association :

| S. No. | Name | Signature | Address | Occupation |
|--------|-----------------------------|-----------|--|---------------------------|
| 1. | Shri Mohd. Shafi Qureshi | | 13, Ashoka Road, New Delhi. | M. P. |
| 2. | Hakeem Abdul Hameed | | Hamdard Dawakhana, Lal Kuan, Delhi. | Medical Practitioner |
| 3. | Shri Masud Husain | | Vice-Chancellor, Jamia Millia, New Delhi. | Educationist |
| 4. | Shri Saiyid Hamid | | C. II/96, Motibagh, New Delhi. | Govt. Service |
| 5. | Shri A. R. Shervani | | D-330, Defence Colony, New Delhi. | Service & Co. Director |
| 6. | Shri Riaz Umar | | Head, Deptt. of Commerce, Zakir Husain College, (Eve.), Delhi. | Educationist |

| S. No. | Name | Signature | Address | Occupation |
|--------|---------------------------|-----------|--|------------------|
| 7. | Ch. Mohd. Arif | | 8952, Naya Mohalla, Pul Bangash, Delhi. | Service |
| 8. | Shri A. R. Kidwai | | Chairman, UPSC Dholpur House, New Delhi. | Service |
| 9. | Shri Kuldip Nayar | | Editor, Express News Service, New Delhi. | Journalist |
| 10. | Shri A. M. Khusro | | Vice-Chancellor, Aligarh Muslim University, Aligarh. | Educationist |
| 11. | Shri Syed Ahmad Hashmi | | 1, Bhadurshah Zafar Marg, New Delhi. | M. P. |
| 12. | Shri Syed Abdul Qadir | | 10-3-14-B/4/1, Humayun Nagar, Hyderabad-26. | Retd., IAS |
| 13. | Smt. Zakia Sultana | | D. II/359, Pandara Road, New Delhi. | Housewife |
| 14. | Smt. Nasima Aziz | | 129, Kaka Nagar, New Delhi. | Housewife |
| 15. | Smt. N. Malhotra | | 63, Lodi Estate, New Delhi. | Educationist |
| 16. | Smt. Suraiya Hamid | | C-II/96, Motibagh, New Delhi. | Housewife |
| 17. | Smt. Rafia Husain | | D. I/15, Bharti Nagar, New Delhi. | Educationist |
| 18. | Shri A. A. Kidwai | | 3600, Katra Dina Beg, Lal Kuan, Delhi. | Executive |
| 19. | Shri Mohd. Zaki | | 834, Ballimaran Street, Delhi. | Business |
| 20. | Shri S. H. Naqvi | | Dy. Dir. (DAVP), C. 8/II, Model Town, New Delhi. | Govt. Service |

| S. No. | Name | Signature | Address | Occupation |
|--------|-----------------------|-----------|--|------------|
| 21. | Shri Mohd. Afaq | | 3213, Kucha Pandit, Lal Kuan, Delhi. | Business |
| 22. | Shri M. Zubair | | Flora Restaurant, Jama Masjid, Delhi. | Business |
| 23. | Shri M. F. Begg. | | 3632, Park Mansion, Daryaganj, New Delhi. | Business |
| 24. | Shri Mohd. Esa Shafiq | | 4967, Sadar Bazar, Delhi. | Business |

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RULES AND REGULATIONS

1. These rules shall be called 'Rules and Regulations of the Crescent Education Society'

2. **Name :**

The name of the Society shall be 'The Crescent Education Society.'

3. **Headquarters :**

The Society shall have its headquarters in Delhi. Its office shall for the present be located in the land appurtenant to Ghata Masjid, Daryaganj, New Delhi.

4. **Aims and Objects :**

The aims and objects of the Society shall be the same as those contained in the Memorandum of Association.

5. **Members :**

General Council will consist of :

- (i) **Ordinary Members :** Any citizen of India who applies for membership and pays the annual subscription of Rs. 100/- shall be eligible for ordinary membership.
- (ii) **Life Members :** Any citizen of India who signs the life membership form and pays/donates Rs. 1000/- shall be eligible for life membership.
- (iii) **Patrons :**
 - 1. People eminent in public life, particularly in educational and social spheres, coopted by the General Body.
 - 2. Persons who donate Rs. 20,000/- (each) to the funds of the Society.
- (iv) **Hony. Members :** A person who has rendered distinguished services to the cause of education or to the Crescent Education Society may be enrolled as honorary member of the Society by the Executive Board.

The Honorary members shall be entitled to attend the annual, extra-ordinary and other general meetings of the Society subject to the bye laws framed from time to time. They shall have the right to participate but no right to vote and shall not be eligible for a post.

6. **Enrolment as Member :**

All applications for enrolment as member, shall be addressed to the General Secretary of the Society who, after satisfying himself that the applicant is entitled to be enrolled as member, shall place the application before the Executive Board for its approval. The decision of the Executive Board on all such applications shall be final.

7. General Council :

General Council comprising members of the Society shall be the supreme authority of the Society.

It shall meet ordinarily at least once a year to review the working of the Society and the institutions run by it, to discuss and pass the annual reports and accounts, to lay down policy guidelines, and to take such other action as may be necessary and desirable in order to further the aims and objects of the Society. The date and place of the meeting shall be fixed by the President.

A special meeting of the General Council may be convened in pursuance of a decision of the General Council or on a requisition in writing signed by not less than one-third of the members on roll of the General Council.

8. Executive Board :

The strength of the Executive Board will be not less than 15 and not more than 27 members. The President, Vice Presidents, General Secretary, Joint Secretaries, Treasurer and 9 Members will be elected by the General Council. One member each will be nominated by the Aligarh Muslim University Old Boys Association, Delhi and the Delhi Wakf Board. The remaining Members will be nominated by the President from amongst people having a distinguished record as educationists or social workers.

9. Office Bearers :

The President, two Vice Presidents, one General Secretary, two joint Secretaries and a Treasurer will be the office bearers of the Society.

The office bearers shall be elected once in three years by the General Council at a meeting convened for the purpose by a simple majority of the members present and voting and shall hold office for three years or until the next team of office bearers assumes charge whichever is later.

An office bearer may resign by submitting his resignation in writing to the President. The resignation shall take effect on acceptance by the President. The President may resign by sending his resignation to the Secretary. The resignation shall take effect on acceptance by the Executive Board.

An office bearer shall cease to hold office if a no-confidence motion is passed at a meeting of the General Council specially convened for the purpose after due notice by a majority of the membership of the General Council present and voting.

Outgoing office bearers shall be eligible for re-election upto a maximum of two consecutive terms.

10. **Cessation of Membership:**

- (a) All categories of membership shall cease and determine if the membership fee payable for each calendar year is not paid within ninety days of expiry of that year. The Executive Board may in its discretion readmit such a member on paying all arrears of subscriptions.
- (b) A member may terminate his membership by resignation in writing signed by the member and submitted to the President of the Society. The resignation shall take effect on acceptance by the President.
- (c) The Executive Board may expel a member from the membership of the Society if the Executive Board is satisfied that the member is acting against, or the continuance of his membership is prejudicial to, the best interest of the Society. However, before a member is expelled he shall be given in writing the grounds of the proposed action and shall also be given an opportunity of being heard. The decision to expel a member shall be made by a majority of the total membership of the Executive Board.

11. **Register of Members :**

There shall be a Register of members wherein the name, occupation and address of the members will be entered.

12. **Duties and Powers of the Executive Board :**

Subject to the directions of the General Council, the Executive Board shall be solely responsible for the proper management of the affairs of the Society. It shall be competent to :

- (a) carry out the objects and functions of the Society as set forth in the Memorandum of Association,
- (b) administer and control the affairs of the Society and exercise all the powers of the Society under these Rules and Regulations,
- (c) do all other lawful deeds, acts and things as may be conducive or expedient in the interests of the Society.

13. Without prejudice to the general powers conferred by the preceding clause and other powers conferred by these presents, it is hereby expressly declared that the Executive Board shall also have the following specific powers:

- (a) to acquire for the Society by purchase, gift, exchange or otherwise any property, rights or privileges at such price and generally on such terms and conditions as it considers proper,

- (b) to pay all expenses incurred in the formation of the Society and carrying out its objects,
- (c) to secure the fulfilment of any contract or engagement entered into by the Society,
- (d) to open and operate Bank accounts and to invest and deal with any monies of the Society not immediately required for the purposes thereof, upon such securities, as are, for the time being, authorised by law, and from time to time to vary or realize such investments,
- (e) to authorise any person to enter into negotiations and contracts and to rescind and vary all such contracts,
- (f) to sell, manage, pledge, mortgage, lease, dispose of or otherwise alienate, or deal with all or any of the property of the Society from time to time on such terms as the Society may deem fit,
- (g) to make representations, carry on correspondence or issue statements in the interest and on behalf of the Society and also in matters of general educational interest,
- (h) to appoint staff, settle their conditions of service and take suitable disciplinary action against them when needed,
- (i) to organise conferences, seminars, symposia and workshops relating to education and to participate in such meetings organized by other agencies,
- (j) to constitute committees for looking after the various facets of the Society's programme and for achieving its objects.

14. President :

Ordinarily the President shall preside over all the meetings of the General Council and the Executive Board. In the absence of the President, one of the Vice Presidents in the order of precedence decided by the Executive Board shall preside. When the President and Vice Presidents are absent, one of the members shall be elected to preside.

The President shall have the powers to summon the Executive Board in an emergency and also to convene a meeting of the General Council. He shall guide the activities of the Society.

15. General Secretary :

- (a) The General Secretary shall be the principal executive officer of the Society and will be responsible for taking appropriate steps to carry out all decisions of the General Council and of the Executive Board.
- (b) He shall keep the President informed of the activities of the Society from time to time.
- (c) He shall carry on correspondence on behalf of the Society.
- (d) He shall convene in consultation with the President all meetings of the General Council and Executive Board and maintain a record of the minutes of all such meetings.
- (e) He shall be the custodian of all the records and other properties of the Society.
- (f) He shall attend to all matters of general administration in accordance with the direction of the Executive Board or the President and keep true and proper accounts of the transactions of the Society.
- (g) He shall receive and disburse cash.
- (h) He shall retain with him necessary cash required to meet the day-to-day expenses. The amount to be so retained shall be fixed by the Executive Board from time to time.
- (i) He shall remit the balance to the Treasurer to be deposited in the Bank.
- (j) He shall issue and get receipts for money received or paid.

16. Joint Secretaries :

The Joint Secretaries shall assist the General Secretary in the discharge of his duties. The Joint Secretaries shall in the absence of the General Secretary or when the office of the General Secretary is vacant discharge such functions of the General Secretary as are allocated to each Joint Secretary by the Executive Board or the President when the Board does not meet.

17. Duties of Treasurer :

- (i) The Treasurer shall be responsible for the safe custody of the funds of the Society.
- (ii) He may open an account or accounts, current or savings or fixed deposit, in any of the Scheduled Banks in the name of the Society.
- (iii) All withdrawals shall be by cheques signed by any two from among the General Secretary, the Treasurer and the President or any such person whom the

Executive Board authorises.

- (iv) He shall keep proper accounts and records for all the transactions and place them before the Executive Board.

18. Legal Proceedings and Documents :

The General Secretary or any other person whom the Executive Board authorises shall represent the Society in all legal proceedings by or against the Society. All documents executed by or in favour of the Society shall be in the name of the General Secretary.

19. Annual Report :

The General Secretary shall, each year, prepare a report on the working and progress of the Society and place the report before the Executive Board for its approval and for being placed before the General Council at its annual meeting for acceptance.

20. Official Year :

The financial year shall be the official year of the Society.

21. Accounts and Audit :

The accounts for each year shall be audited by the auditors of the Society appointed for the purpose by the General Council and the Balance Sheet and Income and Expenditure account for the year duly certified by the auditors shall be laid before the annual meeting of the General Council.

22. Notice of the Meetings :

- (a) General Council : Notice in writing of the meeting of the General Council shall ordinarily be given to the members at least 15 days in advance.
- (b) Executive Board : Notice in writing of the meeting of the Executive Board shall ordinarily be given to all members at least 7 days in advance.
- (c) The President may in special circumstances call for an emergent meeting of the Executive Board. To such meetings the provision of a minimum notice shall not apply.

23. Quorum and Minutes :

For the meetings of the Executive Board one third of the members of the Board shall form the quorum and for the meetings of the General Council one fifth of the members on register and entitled to vote shall form the quorum. Proper minutes of all the meetings shall be maintained by the General Secretary and sent to all members not later than 21 days after the relevant meeting.

24. **Sub Committees :** The Executive Board may constitute Ad Hoc Committees or Sub Committees for special purposes. The General Secretary or one of the members nominated by the Executive Board shall be the convener of the Sub Committees/Ad Hoc Committees. However the President shall have power to constitute such committees to meet unexpected needs and situations subject to ratification by the Executive Board at its meeting.
25. The income and properties of the society, in whatsoever manner derived, shall be applied solely towards the maintenance, upkeep and improvement of the Society, and for the promotion of the objects specified in the Memorandum of Association and no portion thereof shall be paid or transferred, directly or indirectly, by way of dividend, profit, bonus or otherwise, howsoever, to the members of the Society, provided however that nothing herein shall prevent payment, in good faith, of remuneration to any member in return for any services actually rendered by him/her to the Society.
26. **Indemnity :** Every member of the Executive Board and every other officer for the time being of the Society shall be indemnified out of the funds of the Society against all losses and expenses incurred in the discharge of his/her duties lawfully.
27. **Dissolution :** Any number not less than 4/5th of the members present at the meeting convened for the purpose may determine that the Society shall be dissolved, either forthwith, or at any future time agreed upon at the said meeting.
28. If on the dissolution of the Society, there shall remain, after the satisfaction of the debts and liabilities, any amount or property whatsoever, other than impressed with any trusts, shall not be paid to or distributed among the members of the Society or any of them but shall be given to some other institution or Society working for the same or similar objects to be determined by the votes of not less than three-fourth of the members present in person and entitled to vote at the meeting convened for the purpose, or in default thereof, by the principal court of the area in which the office of the Society is situated.
29. **Amendment to Rules and Regulations :** These Rules and Regulations may be amended by alteration, deletion, addition, substitution or otherwise by a meeting of the General Council by resolution passed by a majority of not less than three-fourth of such members as are present at the General Council meeting called for that purpose. Notice of the proposed amendments should

be circulated to the members at least 7 days before the meeting of the General Council.

30. All the provisions of the Societies Registration Act, 1860 as applicable to the Union Territory of Delhi shall apply to this Society.

Certified to be correct copy of the Rules and Regulations of the Crescent Education Society.

N a m e s

S i g n a t u r e s

1. AHMAD RASHID SHERVANI

2. RIAZ UMAR

3. SAIYID HAMID

(Members of the Executive Board)

List of Members of the Executive Board formed in the Meeting of the General Council of the Crescent Education Society, New Delhi, held on April 19, 1981.

| S. No. | Name | Designation | Address | Occupation |
|--------|-------------------------------|-------------------|--|----------------------|
| 1. | Shri Mohammad Shafi Qureshi | President | 13-Q, Tara Apartments, New Delhi. | Ex. M. P. |
| 2. | Hakim Abdul Hameed | Vice President | Hamdard Dawakhana, Lal Kuan, Delhi. | Medical Practitioner |
| 3. | Shri Saiyid Hamid | Vice President | Vice Chancellor, Aligarh Muslim University, Aligarh. | Educationist |
| 4. | Shri Riaz Umar | General Secretary | 1271, Haveli Hisamuddin Hyder, Ballimaran, Delhi. | Educationist |
| 5. | Ch. Mohammad Arif | Joint Secretary | 893, Naya Mohalla, Pul Bangash, Delhi. | Govt. Service |
| 6. | Shri Mohammad Naeem | Joint Secretary | 813, Ballimaran, Delhi. | Business |
| 7. | Shri Ahmad Rashid Shervani | Treasurer | D-330, Defence Colony, New Delhi. | Business |
| 8. | Mrs. Zakia Sultana | Member | D-11/359, Pandara Road, New Delhi. | Social Worker |
| 9. | Shri Rais Ahmed | Member | M/s Kashmir Chappal Store, Ballimaran, Delhi. | Business |
| 10. | Shri Arshad Ali Kidwai | Member | 3600, Katra Deena Beg, Lal Kuan, Delhi. | Executive |
| 11. | Shri Syed Ahmad Hashmi | Member | 1, Bahadur Shah Zafar Marg, New Delhi. | M. P. |
| 12. | Shri Mohammad Zaki | Member | Rexine Trading Corporation, Ballimaran, Delhi. | Business |
| 13. | Shri S. H. Naqvi | Member | C-544, Sarswati Vihar, Delhi. | Govt. Service |
| 14. | Shri Mohammad Ataque Sikander | Member | 2313, Kucha Pandit, Delhi. | Business |

| S. No. | Name | Designation | Address | Occupation |
|--------|----------------------------------|--|--|---------------|
| 15. | Shri Mirza Fareed Begg | Member | Sarah Lodge, Ballimaran, Delhi. | Business |
| 16. | Shri Mohammad Esa Shafiq | Member | 4967, Sadar Bazar, Delhi. | Business |
| 17. | Shri Arif Beg | Member | D-10, Parsad Nagar Flats, New Delhi. | Ex. M. P. |
| 18. | Dr. Sarup Singh | Member | 21, Willingdon Crescent, New Delhi. | M. P. |
| 19. | Mrs. N. Malhotra | Member | 101, Golf Links, New Delhi. | Educationist |
| 20. | Mrs. Najma Hapitullah | Member | 8, Safdar Jang, New Delhi. | M. P. |
| 21. | Mrs. Sayeeda Khursheed Alam Khan | Member | 22, Moti Lal Nehru Place, New Delhi. | Social Worker |
| 22. | Shri Sheikh Abdullah | Member | C-11-39, Bapa Nagar Flats, New Delhi. | Govt. Service |
| 23. | Shri Sultan Ahmad | Member | M/s Iqbal & Co., Jama Masjid, Delhi. | Business |
| 24. | Shri Chiraghuddin Qureshi | Member | 33, Lawyers Chember, Tehseel Building, New Court, Tis Hazari, New Delhi. | Lawyer |
| 25. | Shri M. A. Haque | Member | C-7/94, D.D.A. Flats, S.A.D. Hauz Khas, New Delhi | Govt. Service |
| 26. | Choudhery Tayyab Husain | Member (Nominee of the A.M. U. Old Boys Ass. Delhi) | 1, Balwant Rai Mehta Lane, New Delhi. | M. P. |
| 27. | Shri Saeed Khan | Member (Nominee of the Delhi Wakf Board, Delhi.) | 1374, Pahari Imli, Chitli Qaber, Delhi. | Social Worker |

No.2/XXVII/C/98/6438-48

Dated: 2-6-78

To,

The Manager,
Crescent School,
Darya Ganj,
New Delhi-110002.

Sub: Upgradation of School from Secondary to Senior
Secondary Stage with effect from academic session
1998-99 (without aid) (Arts and Commerce Streams).

Sir,

With reference to your application on the subject cited above, I am directed to convey the approval of the Director of Education, Delhi for the upgradation of the existing Sec. School to Sr. Sec. School level without aid w.e.f. 1998-99 session in Arts & Commerce Streams subject to the fulfillment of the following terms & Conditions:-

1. That the school shall abide by the Provision of DSEA & R 73 framed thereunder as well as the instructions issued from time to time.
2. That the school shall admit students without any discrimination of caste & creed.
3. That the school shall meet the additional liability of Sr. Secondary Classes.
4. That the school shall be established & facilities of Senior Secondary for reading-room shall also be made available for students as well as teachers. Books as per the ratio of 10 books per student shall be purchased and made available to the students.
5. That adequate sports material shall be purchased & made available to the students.
6. That the school shall strictly abide by the provision of Section 10(i) of the DSEA & R, 1973.
7. That the school shall not run any unrecognised classes or any other activities within the school premises & all the recognised classes shall be run at one place at the premises of the school immediately, if any.

contd....2.

8. That the School shall regularise the appointment of over age teachers and obtain the approval of the competent authority, Department of Education within 30 days.
9. The Management Committee shall regulate the functioning of school strictly in accordance with the provisions of DSEA & R, 1973.
10. Managing Committee of the school shall not increase fee in future academic session without prior approval of Director of Education which is a mandatory requirement under sub-section (3) of section 17 of DSEA, 1973.
11. That all the facilities prescribed under rule 50 & 51 of the DSEA, 1973 shall be made available to the students.
12. That the arrangements for good drinking water shall be made available to all the students as well as to the teachers & sanitary facilities shall also be provided to the students adequately. Health certificate may be obtained from the local body within a month.
13. That the school shall comply with the norms of the CBSE for affiliation for examination purposes.
14. Medical facilities/leave, LTC bonus, teaching allowances, CPF etc. be paid since recognition of school.
15. Provident Fund Register be maintained & cash book be completed and shown to EO of the zone concerned for verification from time to time.
16. That the violation of any instructions/conditions/rules & regulation of the department shall lead to the withdrawal of recognition of the school.
17. That report about the fulfilment of the above conditions shall be sent to the E.O. every six month.
18. Staff to be appointed as per the Rules & Regulations Department of Education as per fixation Norms for the Senior Secondary Classes within 2 months.

- 3 -
19. A report on the compliance of these conditions shall be submitted to the Department by 31st of August 1998.

Yours faithfully,

[Handwritten signature]
2.6.98
(Mrs. Tuleshwari Tyagi)
Dy. Director of Education
District Central

[Handwritten signature]
2/6/98
No.2/XXVII/C/98/6438-48

Dated: 2-6-98

Copy to the following for information & necessary action to:

1. J.D.E.(Plg.) Dte. of Edn. Old Sectt. Delhi.
2. P.A. to Director of Education.
3. D.D.E (C.W.)
4. D.D.E (Act).
5. R.O. (Stat. Unit).
6. O.S.D. (Recognition Cell), Old Secretariat
7. Secy. to CBSE, Preet Vihar, Delhi for affiliation purpose.
8. Addl. D.E. (S)
9. Dy. Education Officer, Zone XXVII (Distt. Central).

[Handwritten signature]
2/6/98
(Mrs. Tuleshwari Tyagi)
Dy. Director of Education
District Central

59

DIRECTORATE OF EDUCATION: DELHI
(PLANNING BRANCH)

No. F.8-5(1)/82-Plg./3660

Dated the 21 April, 1982

To

The Manager,
Crescent School,
Meenatul Masjid,
Darya Ganj, New Delhi.

Sub: Recognition from Ist to VIII (without aid) w.e.f. academic session 1982-83.

Sir,

With reference to your application on the above mentioned subject, composite recognition to your school is granted from classes Ist to VIII w.e.f. Ist May, 1982 subject to the fulfilment of the following terms and conditions:-

1. That the school shall abide by the provisions of DSEA, 1973 and Rules thereunder as well as the instructions issued from time to time.
2. That the school shall admit students without any discrimination of caste and creed.
3. That the school shall appoint full time qualified and eligible staff for all classes of the school as per the present norms of the Deptt., Unqualified staff may be asked to get themselves qualified within a period of two years.
4. That the school shall equip the science labs. as per the norms of the Deptt., and suitable facilities for practical work shall be provided to the students. Science material/equipments worth Rs.2000/- be purchased within a period of one month.
5. That a proper library shall be established and facilities for reading room shall also be made available for students as well as the teachers. Adequate number of books for all stages in the school worth Rs.5000/- be purchased within a period of one month.
6. That adequate out door games material shall be purchased and made available to the students.
7. That the school shall strictly abide by the provisions of section 10(i) of DSEA, and Rules, 1973.
8. That the enrolment in a section shall not exceed the number of students calculated @ 12 sq. feet per student for the available floor area of the class room and the school shall provide adequate and sufficient accommodation as per the norms of the Dte. of Edn., Delhi in each class.
9. That the school shall not run any unrecognised classes or any other activity within the school premises and all the recognised classes shall be run at on place at the above address only.
10. That the school shall discontinue with the services of unqualified and overaged staff, if any, immediately.

contd...2

- ✓ 11. That the scheme of management shall be got approved from the Deptt., immediately.
12. That the services contracts between the management and employees shall be executed immediately.
13. That the school shall not enhance the fees without the permission of the Director of Education, Delhi and no development fee shall be charged from the students.
14. That the school will follow the syllabus/books prescribed by the Department.
15. That the management shall furnish the information to the Director of Education, Delhi vide Rule 180 of DSEA, 1973 through the E.O. every year.
16. That the school shall be open to officers of the Dte. of Edn., Delhi for inspection and guidance.
17. That all the facilities prescribed under rule 50 and 51 of the DSEA, 1973 shall be made available to the students.
18. That the arrangements for good drinking water shall be made available to all the students as well as to the teachers and sanitary facilities shall also be provided to the students adequately.
19. That the management shall ensure that it has adequate funds to meet its financial responsibilities for regular payments of salaries and other allowances to its employees through cross cheques.
20. That special arrangements shall be made for providing as many co-curricular activities as may be possible so that all the students get an opportunity of participating in the activities.
21. That the school bldgs shall not be used for commercial, political/religious or for any other non educational activities.
- ✓ 22. That the management of the school shall create a reserve fund of Rs. 5000/- in a joint account in the name of Director of Education, Delhi and the manager of the school in any scheduled bank within a month.
- ✓ 23. That the school shall not run for the profit of any individual or association or group of individuals.
24. That the violation of any instructions/orders/conditions/rules and regulations of the Deptt., shall lead to the withdrawal of recognition of the school.
25. That the management of the school shall procure land for the school and construct thereon a suitable building for the school within a period of one year.

confd....?

26. That a report about the fulfilment of the above conditions giving the extent to which each condition is fulfilled be sent to E.O. every six months.

Yours faithfully,

(ANIL BAIJAL)
DIRECTOR OF EDUCATION,
DELHI.

No.F.8-5(1)/82-Plg./ 3861-65

Dated the 24th April, 1982

- Copy to:-1. DDE(East)/E.O.Zone-13
2. ADE(Personal)/R.O.Stat.Unit./DDE(CW) Dte.of Ed., Delhi.
3. Master file.(Plg.Branch.)

(ANIL BAIJAL)
DIRECTOR OF EDUCATION,
DELHI.

naagar

To

The Manager,
Crescent School,
Darya Ganj.

Sub: Upgradation of School from Middle to Secondary Stage with effect from academic session 1989-90 (without aid).
(Ref:-vide J.D.E(Pic) No. 1114-1125/RC/Plg.St.25.5.89)

Sir,

With reference to your application on the subject cited above, I am directed to convey the approval of the Director of Education, Delhi for the upgradation of the existing Middle School to Secondary School level without aid w.e.f. 1989-90 session subject to the fulfilment of the following terms & conditions:-

1. That the school shall abide by the Provision of DSEA & R⁷² framed thereunder as well as the instructions issued from time to time.
 2. That the school shall admit students without any discrimination of caste & creed.
 3. That the school shall meet the additional liability of Secondary Classes.
 4. That a proper library shall be established & facilities for reading-room shall also be made available for students as well as teachers. Books as per the ratio of 10 books per student shall be purchased and made available to the students.
 5. That adequate sports material shall be purchased & made available to the students.
 6. That the school shall strictly abide by the provision of Section 10(1) of the DSEA & R, 1973.
 7. That the school shall not run any unrecognised classes or any other activities within the school premises & all the recognised classes shall be run at one place at the premises of the school immediately, if any.
 8. That the school shall dispense with the service of unqualified and over aged staff, if any immediately.
8. That the service contract between the management & the employees shall be executed immediately.

contd.....2

10. Fresh Health Certificate from MCD be obtained & produced to E.O. for verification.
11. The Management Committee shall regulate the functioning of school strictly in accordance with the provisions of DSEA & R, 1973.
12. Managing Committee of the school shall not increase fee in future academic session without prior approval of Director of Education which is a mandatory requirement under sub-section(3) of section 17 of DSEA, 1973.
13. That all the facilities prescribed under rule 50 & 51 of the DSER, 1973 shall be made available to the students.
14. Proof to the effect that qualified staff has been appointed as per R.Rs be provided for the verification of E.O.
15. That staff has been paid all arrear and being paid as per Fourth Pay Commission. Proof be given to E.O. for verification.
16. That the arrangements for good drinking water shall be made available to all the students as well as to the teachers & sanitary facilities shall also be provided to the students adequately. Health certificate may be obtained from the local body within a month.
17. That the school shall comply with the norms of the CBSE for affiliation for examination purposes.
18. Medical facilities/leave, LTC bonus, teaching allowances, CPF etc. be paid since recognition of school.
19. Provident Fund Register be maintained & cash book be completed and & shown to EO of the zone concerned for verification from time to time.
20. That the Management of the school shall create a Reserve Fund of Rs. 10,000/-.
21. That the violation of any instructions/conditions/rules & regulation of the department shall lead to the withdrawal of recognition of the school.
22. That report about the fulfilment of the above conditions shall be sent to the E.O. every six month.
23. Proper service agreement between the school management & employees is to be executed & a copy furnished to Distt/Zonal office. A copy of such agreement shall be delivered to the concerned teacher under proper sign.

10. Fresh Health Certificate from MCD be obtained & produced to E.O. for verification.
11. The Management Committee shall regulate the functioning of school strictly in accordance with the provisions of DSEA & R, 1973.
12. Managing Committee of the school shall not increase fee in future academic session without prior approval of Director of Education which is a mandatory requirement under sub-section(3) of section 17 of DSEA, 1973.
13. That all the facilities prescribed under rule 50 & 51 of the DSER, 1973 shall be made available to the students.
14. Proof to the effect that qualified staff has been appointed as per R.Rs be provided for the verification of E.O.
15. That staff has been paid all arrear and being paid as per Fourth Pay Commission. Proof be given to E.O. for verification.
16. That the arrangements for good drinking water shall be made available to all the students as well as to the teachers & sanitary facilities shall also be provided to the students adequately. Health certificate may be obtained from the local body within a month.
17. That the school shall comply with the norms of the CBSE for affiliation for examination purposes.
18. Medical facilities/leave, LTC bonus, teaching allowances, CPF etc. be paid since recognition of school.
19. Provident Fund Register be maintained & cash book be completed and & shown to EO of the zone concerned for verification from time to time.
20. That the Management of the school shall create a Reserve Fund of Rs. 10,000/-.
21. That the violation of any instructions/conditions/rules & regulation of the department shall lead to the withdrawal of recognition of the school.
22. That report about the fulfilment of the above conditions shall be sent to the E.O. every six month.
23. Proper service agreement between the school management & employees is to be executed & a copy furnished to Distt/Zonal office. A copy of such agreement shall be delivered to the concerned teacher under proper sign.

24. Science laboratories be equipped as per norms. At least two Science Lab. be established with proper equipments as per norms laid down by Science Branch.
25. Relaxation/regularisation is to be sought for the consideration and orders of the D. E./has not been made in accordance with rules laid down in DSER/A, 1973 or recruitment rules framed by the Deptt.
26. A report on the compliance of these conditions shall be submitted to the Deptt. by 31st of Aug. 1989.

Yours faithfully,



(B. D. Bahuguna)

Dy. Director of Education (C)

No. DDE(c)/Zone-XII/863-873

Dated:- 5-6-1989

Copy to the following for information & n.a to:-

1. J. D. E. (Plg.) Dte. of Edn. Old Sectt. Delhi.
2. P. A. to Director of Education.
3. D. D. E (C.W)
4. D. D. E (Act).
5. R. O. (Stat. Unit).
6. Secretary to E. C. (Edn.)
7. Secy. to CBSE, 2/42 Sant Vihar, Ansari Rd. Darya Ganj, New Delhi for affiliation purpose.
8. Addl. D. E (S)
9. Education Officer, Zone-XII (Distt. Central).
10. D. D. E (South/West/North/East).



(B. D. Bahuguna)
DDE (C)



भारत सरकार

राष्ट्रीय अल्पसंख्यक शैक्षणिक संस्था आयोग

GOVERNMENT OF INDIA

NATIONAL COMMISSION FOR MINORITY EDUCATIONAL INSTITUTIONS

प्रथम तल, जीवन तारा भवन, ५, संसद मार्ग

पटेल चौक, नई दिल्ली - ११०००९

1st Floor, Jeevan Tara Building, 5, Sansad Marg

Patel Chowk, New Delhi - 110001

C E R T I F I C A T E

Dated.....

THIS IS TO CERTIFY THAT BY THE ORDER DATED 23RD DAY OF AUGUST 2011 PASSED BY THE NATIONAL COMMISSION FOR MINORITY EDUCATIONAL INSTITUTIONS, NEW DELHI IN CASE NO. 944 OF 2010 (CRESCENT SCHOOL, ZEENAT UL MASAJID, DARYA GANJ, NEW DELHI, VS. ASSISTANT DIRECTOR OF EDUCATION (ACT), DIRECTORATE OF EDUCATION, GOVERNMENT OF NCT OF DELHI), CRESCENT SCHOOL RUN BY THE CRESCENT EDUCATION SOCIETY HAS BEEN DECLARED AS A MINORITY EDUCATIONAL INSTITUTION COVERED UNDER SECTION 2 (g) OF THE NATIONAL COMMISSION FOR MINORITY EDUCATIONAL INSTITUTIONS ACT, 2004.

GIVEN UNDER MY HAND AND THE SEAL OF THE COMMISSION ON THIS 23RD DAY OF AUGUST 2011.



(RAJ SINGH)
SECRETARY



BY REGISTERED POST

भारत सरकार
 राष्ट्रीय अल्पसंख्यक शैक्षणिक संस्था आयोग
 GOVERNMENT OF INDIA
 NATIONAL COMMISSION FOR MINORITY EDUCATIONAL INSTITUTIONS

गेट नं० ४, प्रथम तल, जीवन तारा भवन, ५, संसद मार्ग
 पटेल चौक, नई दिल्ली - ११० ००१
 Gate No. 4, 1st Floor, Jeevan Tara Building, 5, Sansad Marg
 Patel Chowk, New Delhi - 110 001
 www.ncmei.gov.in

F. NO. 944 OF 2010 - 54981

Dated.....

8th September, 2011

To

Mr. Sheikh Mohammad Naqi,
 Secretary,
 Crescent Education Society,
 Zeenat Ul Masajid,
 Darya Ganj,
 New Delhi - 110 002

Sir,

Please refer to your letter dated 11.05.2010, forwarding therewith application in the prescribed format for obtaining the certification of minority status for your school.

The Commission vide its Order dated the 23.08.2011 has decided to issue the Minority Status Certificate to Crescent School, Zeenat Ul Masajid, Darya Ganj, New Delhi. Accordingly, please find enclosed herewith the Minority Status Certificate dated the August 23, 2011 in original, in respect of the said school.

Please acknowledge receipt.

Enc: As above

Yours faithfully,


 (Raj Singh)
 Secretary
 Tel. No. 23367520



Ph.: 011-23279041

Website : www.crescentdg.in

E-mail : crescent_school1977@yahoo.co.in

Affiliation Code UCU 0097

C.B.S.E School Code 85011

DOE Recognition Code 2127131



CRESCENT SCHOOL

Recognised By Education Department

Delhi Administration

(Affiliated to C.B.S.E. upto Class XII)

ZEENATUL MASAJID, DARYA GANJ,
NEW DELHI - 110002

Ref. No.

Dated :

TO WHOM SOEVER IT MAY CONCERN

This is to certify that Crescent School, Zeenatul Masajid, Daryaganj, New Delhi-110002 is situated in Zeenatul Masajid alias Ghata Masjid built by Zeenatun Nisa Begum daughter of Mughal Emperor Aurangzeb in 1707, whose resting place is in the complex to the north.

This is further certify that being historical nature, the permission for obtaining necessary certificate for structural stability can not be commissioned.


Manager
(Dr. Shamim Ahmed)

AG57C

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
HEADQUARTERS: DELHI FIRE SERVICE, NEW DELHI- 110001

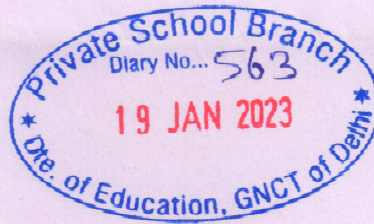
No.F6/DFS/MS/School/NDZ/2023/ 27

Dated: 11/01/2023

FIRE SAFETY CERTIFICATE

Certified that the **Crescent School** located at **Zeenatul Masjid, Daryaganj, New Delhi**, comprised of **Ground + 02 upper floors** owned/ occupied by the Crescent School was granted FSC by this department vide letter no.F6/DFS/MS/2019/School/NDZ/484 dated 08.03.2019. The premises was re-inspected by the officer concerned of this department on 30.12.2022 in the presence of Mrs. Fauzia Mumtaz (Principal) and found that the premises/building have deemed complied with the fire prevention and fire safety requirements in accordance with the circular issued by the Director of Education dated 01.03.2011 that the building is fit for occupancy of class (Group-B) "Educational Building" Sub-Div. B-I with effect from 11/01/2023 for a period of three years in accordance with rule 36 unless renewed under rule 37 or sooner cancelled under rule 40 and subject to conditions under rule 38 of Delhi Fire service Rules, 2010 printed below.

Issued on 11/01/2023 at New Delhi by



S.K. Dua
11/01/23

(S. K. Dua)
Dy. Chief Fire Officer
Delhi Fire Service
Tel: 011-23412222

Copy to:-

1. The Director of Education,
Govt. of NCT of Delhi, Old Secretariat, Delhi.
2. The Principal,
Crescent School at Zeenatul Masjid, Darya Ganj, New Delhi.

Conditions for the validity of Fire Safety Certificate

1. The owner /occupier shall apply for renewal of this fire safety certificate to the Director in form 'J' [sub rule(1) of rule 37] along with a copy of this certificate, six months prior to its expiry
2. All the means of escape shall be kept free of all the type of obstruction all the time.
3. All the employees shall be acquainted with the use and maintenance of all fire equipments and method of smooth and speedy safe evacuation of occupants in ease of emergency.
4. All the fire fighting equipments shall be maintained in perfect working condition all the time and any lapse rendering non-functional of fire safety measures, management shall be responsible.
5. The clarification with regards electrical installation, ventilation, structure stability set back areas, occupancy and constructional deviation in building etc may be got verified from the authorities concerned.
6. This Fire Safety Certificate cannot be treated in any case for regularizations of unauthorized construction unauthorized use of land if any.
7. The owner / occupier shall submit a declaration every year in form 'K' provided in the first schedule of Delhi Fire Service Rule 2010. The form is available on www.dfs.delhi.govt.nic.in

St. A. C. Nay

771/DF
19/01/23
S.D.

DDEPSB

2-27/C/ND



APPENDIX-III

FORMAT OF CERTIFICATE TO BE ISSUED BY THE DEPUTY DIRECTOR OF EDUCATION IN RESPECT OF SCHOOLS ALREADY AFFILIATED WITH THE BOARD AND SEEKING EXTENSION / UPGRADATION OF AFFILIATION WITH THE CENTRAL BOARD OF SECONDARY EDUCATION

(In accordance with School Safety Policy, 2016 issued by the NDMA, Manual on Safety and Security of Children in Schools developed by NCPCR and the National Building Code)

PART-A

(This part is to be filled-up by the school and to be produced before the Deputy Director of Education along with all supporting documents and certificates in original)

GENERAL INFORMATION

| | | |
|----|--|--|
| 1 | Affiliation Number allotted by CBSE to the school: | 2730351 |
| 2 | Name of the School as per affiliation letter of CBSE: | CRESCENT SCHOOL |
| 3 | Address of the School: | Zeenatul Masajid, Ansari Road, Daryaganj, New Delhi-110002 |
| 4 | Standard/level/class up to which the school is running: | From Class - to Class NURSERY - XII |
| 5 | Is the name and address of school In CBSE affiliation letter and State NOC/Recognition/U-DISE exactly the same | YES |
| 6 | U-DISE code allotted to the school: | 07060315305 |
| 7 | Name and address of the Trust/Society/Company/under section-8) running the School as on date | Crescent Education Society |
| 8 | Is the Trust/Society/Company duly registered with the competent registering authority and the registration is valid as on date : | YES |
| 9 | Purpose of present application: | Extension |
| 10 | Location of school | In the municipal limits of metropolitan city |


(Signature of Principal)

CRESCENT SCHOOL
ZEENATUL MASAJID, DARYAGANJ
NEW DELHI -110 002


(Signature of D.D.E.)

Deputy Director of Education
(Zone-27)
Distt. Central, Plot No. 5,
Jhandewalan, New Delhi-05



APPENDIX-III

| | | |
|--|--|--|
| 11 | Has the school obtained Recognition Certificate from the State Government from Class -1st to 8th ? | YES |
| 12 | Number of Recognition Certificate from Class -1st to 8th and date of issue | JB5(11/OL-Plg/3660 dated : 24.09.2982 |
| INFORMATION REGARDING LAND DETAILS AND OWNERSHIP | | |
| 13 | Is the school situated on a single contiguous plot of land bounded on all sides by a Pucca Boundary Wall ? | YES |
| 14 | Are both the School and the Play Ground situated in a single compound bounded by a single continuous Boundary Wall on all sides ? | YES |
| 15 | Total area (in square meters) in respect of 12 and 13 above on which the school is situated: | 2766 Sq. M. |
| 16 | The land is in the possession of the school/Trust/Society/Company legally by way of: | Lease Deed |
| 17 | Name of the Owner/Lessee of the land in respect of point-14 above: | Delhi Waqf Board |
| 18 | In case the land is in the possession of the society/school by way of lease as per State Government norms, the period of the lease: | FROM 28.12.1979 TO UPTO DATE |
| 19 | Is any public road, canal or thorough-fare, HT line etc. passing through the land in respect of point-14 above ? | YES |
| INFORMATION REGARDING ESSENTIAL SAFETY REQUIREMENTS | | |
| 20 | Has the school been inspected by the Government engineer and the school building been found structurally safe for running a school ? | NO |
| 20(a) | If yes the date of last inspection: | - |
| 21 | Has the school been inspected by the officer of Government Fire Department and the school building been declared safe for school from the point of view of fire safety ? | YES |
| 21 (a) | If yes the date of last inspection: | 08.03.2019 |
| 22 | Has the school compound been checked by the public health department and the health and sanitary conditions been found to be satisfactory and the water has been found safe for drinking ? | YES |
| 22 (a) | If yes the date of last inspection: | |
| INFORMATION REGARDING THE STAFF | | |
| 23 | Does the school have well defined service rules and conditions for its employees as per prevalent norms of appropriate Government ? | YES |
| 24 | Is the school paying salary to the teachers and other employees as per the norms of the appropriate Government ? | YES |

(Signature of Principal)



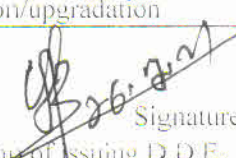
CRESCENT SCHOOL
ZEENATUL MASAJID, DARYAGANJ
NEW DELHI -110 002

(Signature of D.D.E.)

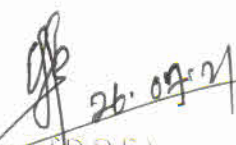
Deputy Director of Education
(Zone-27)
Distt. Central, Plot No. 5,
Jhandewalan, New Delhi-05






APPENDIX - III

| | | |
|--|---|-----------------------------------|
| 25. | Is the salary to the teachers and other employees of the school being paid through the bank by mode of electronic clearing ? (Payment by cheque or cash to the individuals is not allowed) | YES |
| <div style="display: flex; justify-content: space-between;"><div style="width: 45%; text-align: center;"> Signature with Stamp (of School Manager) CRESCENT SCHOOL ZEENATUL MASAJID, DARYAGANJ, NEW DELHI-110002</div><div style="width: 45%; text-align: center;"> Signature with Stamp CRESCENT SCHOOL ZEENATUL MASAJID, DARYAGANJ, NEW DELHI -110 002</div></div> | | |
| PART - B | | |
| (This part is to be filled-up by the Deputy Director of Education after verifying all supporting documents and certificates in original and visiting the school) | | |
| File No. _____ Date of issuance _____ | | |
| 1 | This is to certify that the information above, provided by the school has been verified on the basis of all supporting documents & certificates and visiting the school and the information has been found correct. | |
| 2 | Is the school recommended for extension/upgradation of affiliation ? | YES / NO extension/upgradation |
|  Signature Name and Stamp of Issuing D.D.E. (DEPUTY DIRECTOR OF EDUCATION)/EQUIVALENT OFFICER FROM EDUCATION ADMINISTRATION AT DISTRICT LEVEL NAME OF DISTRICT : CENTRAL ZONE 27 | | |


(Signature of Principal)
CRESCENT SCHOOL
ZEENATUL MASAJID, DARYAGANJ
NEW DELHI -110 002


(Signature of D.D.E.)
Deputy Director of Education
(Zone-27)
Distt. Central, Plot No. 5,
Jhandewalan, New Delhi-05

|  <p>STOP CORONA: I. Wear Mask. II. Follow Physical Distancing. III. Maintain Hand Hygiene.</p> | | <p align="center">Delhi Jal Board (दिल्ली जल बोर्ड) (Government of NCT of Delhi) www.djb.gov.in Regular Water Bill</p> | |  <p>SAVE RAIN WATER INSTALL RAIN WATER HARVESTING Catch the Rain Where it Falls, when it Falls</p> | | | | | | | | | | | | | | | | | | | | | | | | |
|---|--|---|---|---|---|---|-------------------------|------------------------|-------------|-------------|----------------------------|---------------------------|---------|----------------------------|--|--------|----------------------------|---|---------|----------------------------|--|---------|----------------------------|----------------------|---------|-------------------------------------|--|--|
| <p>Name(नाम): THE PRINCIPAL, CRECENT SCHOOL Address(पता): 4414, DARYA GANJ, Delhi Mobile No. . (मोबाइल): 8851966997 Zone/Loc (क्षेत्र / स्थान): / Lajpat Nagar Area Code (एरिया कोड): A-224 MR Code (एमआर कोड): 888/METERED KNO(केएनओ): 0756931000</p> | | <p>Consumer Category(उपभोक्ता श्रेणी): CAT II Premise Detail (परिसर विवरण): (No of floors-2) Meter No. (मीटर संख्या): 1341268 Meter Type (मीटर का प्रकार) (DJB/Pvt): PVT Bill No. (बिल संख्या): 075984358749 Bill Cycle(बिल चक्र): ZALL(2024-02) Bill Basis(बिल आधार): REGULAR</p> | | <p>Bill Date(बिल की तिथि) 10-JUN-2024 Bill Amount (Rs.) (बिल राशि (रु)) 3018 Bill Amount Payable (Rs.)(देय बिल राशि (रु।)) (Nearest up to Rs. 10) (लगभग 10 रु। तक) 3020 Bill Due Date(बिल देय तिथि) 27-JUN-2024 Amount Payable After Due Date(Rs.) (देय तिथि के बाद देय राशि (रु)) 3169</p> | | | | | | | | | | | | | | | | | | | | | | | | |
| | | <p align="center">□□□□□□□□□□□□□□□□</p> | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Meter No (मीटर संख्या) | UoM | Current Meter Read (मीटर की वर्तमान रीडिंग) | | Previous Meter Read (मीटर की पिछली रीडिंग) | | Consumption (खपत) | | | | | | | | | | | | | | | | | | | | | | |
| | | Meter Reading Date (मीटर रीडिंग की तारीख) | Reading / Meter Status (रीडिंग / मीटर स्थिति) | Meter Reading Date (मीटर रीडिंग की तारीख) | Reading / Meter Status (रीडिंग / मीटर स्थिति) | Days (दिन) | Units (यूनिट) | | | | | | | | | | | | | | | | | | | | | |
| 1341268 | KL | 10-JUN-2024 | 446 / OK | 09-APR-2024 | 403 / OK | 62 | 43 | | | | | | | | | | | | | | | | | | | | | |
| <p>Bill Details: Current Period Charges (बिल विवरण: वर्तमान अवधि शुल्क) (09-APR-2024 to 10-JUN-2024)</p> <table border="1"> <thead> <tr> <th>Applicable Rate Period</th> <th>Description</th> <th>Amount(Rs.)</th> </tr> </thead> <tbody> <tr> <td>10-APR-2024 to 10-JUN-2024</td> <td>Total Consumption Charges</td> <td>1129.66</td> </tr> <tr> <td>10-APR-2024 to 10-JUN-2024</td> <td>Sewerage Charge (60 % of Water Consumption Charge)</td> <td>677.80</td> </tr> <tr> <td>10-APR-2024 to 10-JUN-2024</td> <td>Service Charge - Consumption between 15-25 KL</td> <td>1210.32</td> </tr> <tr> <td>10-APR-2024 to 10-JUN-2024</td> <td>Sub Total Bill Amount without Meter Rent</td> <td>3017.78</td> </tr> <tr> <td>10-APR-2024 to 10-JUN-2024</td> <td>Subtotal Bill Amount</td> <td>3017.78</td> </tr> <tr> <td colspan="2">Adjustment Details Are Listed Below</td> <td></td> </tr> </tbody> </table> | | | | | | | | Applicable Rate Period | Description | Amount(Rs.) | 10-APR-2024 to 10-JUN-2024 | Total Consumption Charges | 1129.66 | 10-APR-2024 to 10-JUN-2024 | Sewerage Charge (60 % of Water Consumption Charge) | 677.80 | 10-APR-2024 to 10-JUN-2024 | Service Charge - Consumption between 15-25 KL | 1210.32 | 10-APR-2024 to 10-JUN-2024 | Sub Total Bill Amount without Meter Rent | 3017.78 | 10-APR-2024 to 10-JUN-2024 | Subtotal Bill Amount | 3017.78 | Adjustment Details Are Listed Below | | |
| Applicable Rate Period | Description | Amount(Rs.) | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 10-APR-2024 to 10-JUN-2024 | Total Consumption Charges | 1129.66 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 10-APR-2024 to 10-JUN-2024 | Sewerage Charge (60 % of Water Consumption Charge) | 677.80 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 10-APR-2024 to 10-JUN-2024 | Service Charge - Consumption between 15-25 KL | 1210.32 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 10-APR-2024 to 10-JUN-2024 | Sub Total Bill Amount without Meter Rent | 3017.78 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 10-APR-2024 to 10-JUN-2024 | Subtotal Bill Amount | 3017.78 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Adjustment Details Are Listed Below | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Arrear, If any (Rs.) (बकाया, यदि कोई (रु)) | | | | | | 0.00 | | | | | | | | | | | | | | | | | | | | | | |
| Total Consolidated Bill Amount Payable (Rs.) (कुल समेकित बिल राशि देय (रु)) | | | | | | 3018 | | | | | | | | | | | | | | | | | | | | | | |
| Late Payment Surcharge (Rs.)(देर से भुगतान पर अधिभार) (5% surcharge will be applicable after due date)(देय तिथि के बाद 5% अधिभार लागू होगा) | | | | 150. 89 | Amount with LPSC after due date (Rs.) (देय तिथि के बाद अधिभार के साथ राशि (रु)) | | 3169 | | | | | | | | | | | | | | | | | | | | | |
| <p align="center">PAYABLE AMOUNT TO AVAIL REBATE SCHEME (Rs.) (छूट योजना के लिए देय राशि (रु।))</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Bill History (पिछला बिल) | | | | | | Payment History (पिछला भुगतान) | | | | | | | | | | | | | | | | | | | | | | |
| Bill from Date | Bill to Date | Days | Reading | Status | Units | Amount(Rs) | Receipt Id | Amount(Rs) | Date | | | | | | | | | | | | | | | | | | | |
| 12-FEB-2024 | 09-APR-2024 | 56 | 403 | OK | 21 | 1275 | 075610454428 | 1274.62 | 26-APR-2024 | | | | | | | | | | | | | | | | | | | |
| 12-DEC-2023 | 13-FEB-2024 | 63 | 382 | OK | 24 | 24398 | 075032539486 | 24397.87 | 22-FEB-2024 | | | | | | | | | | | | | | | | | | | |
| 10-OCT-2023 | 12-DEC-2023 | 63 | 358 | OK | 70 | 21856 | 075460111990 | 7224.90 | 31-AUG-2023 | | | | | | | | | | | | | | | | | | | |
| 11-AUG-2023 | 10-OCT-2023 | 60 | 288 | OK | 110 | 14202 | 075937399701 | 5251.70 | 12-JUN-2023 | | | | | | | | | | | | | | | | | | | |
| 09-JUN-2023 | 11-AUG-2023 | 63 | 178 | OK | 72 | 7225 | 075422294060 | 4313.06 | 15-APR-2023 | | | | | | | | | | | | | | | | | | | |
| <p align="center">Important Message</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>If bill is not paid till Bill Due Date- connection may be disconnected (यदि बिल देय तिथि तक बिल का भुगतान नहीं किया जाता है- कनेक्शन काट दिया जा सकता है) For any assistance / query : Please call 1916 or www.djb.gov.in (किसी भी सहायता / जानकारी के लिए: 1916 पर कॉल करें या www.djb.gov.in पर जाएं)</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | <p align="center">Delhi Jal Board Bill Payment Counter Foil</p> | | | | <p>Cheque / DD should be drawn in favour of DJB in the following format (चैक / डिमांड ड्राफ्ट द्वारा भुगतान करने के लिए निम्न फॉर्मेट का उपयोग करें) DJB KNO</p> | | | | | | | | | | | | | | | | | | | | | | |
| KNO(केएनओ) | 0756931000 | Name(नाम) | | THE PRINCIPAL, CRECENT SCHOOL | | Bill No. (बिल संख्या) | | 075984358749 | | | | | | | | | | | | | | | | | | | | |
| Bill Date(बिल की तिथि) | 10-JUN-2024 | Bill Due Date (बिल देय तिथि) | | 27-JUN-2024 | | Bill Amount (Rs.) (बिल राशि (रु।)) | | 3018 | | | | | | | | | | | | | | | | | | | | |
| Bill Amount with LPSC (Rs.): 3169 (LPSC के साथ बिल राशि (रु।)): | | Payment Date/ (भुगतान की तारीख) | | | | Cash/Cheque No./DD No.: (कैश / चैक नंबर / डीडी नं. :) | | | | | | | | | | | | | | | | | | | | | | |
| | | Amount Paid(Rs.) (राशि का भुगतान (रु।)) | | | | | | | | | | | | | | | | | | | | | | | | | | |
| □□□□□□□□□□□□□□□□ | | Name of Bank / Branch (बैंक / शाखा का नाम) | | | | | | | | | | | | | | | | | | | | | | | | | | |

CRESCENT SCHOOL
ZEENAT-UL-MASAJID, DARYA GANJ, NEW DELHI-110002

FEES STRUCTURE FOR THE YEAR 2024-2025

AT THE TIME OF ADMISSION

| | | |
|---|--------------------|----------|
| 1 | Admission Fee | Rs. 200 |
| 2 | Building Fund | Rs.15000 |
| 3 | Development Fund | Rs. 5000 |
| 4 | Contingencies Fund | Rs. 5000 |
| | | ----- |
| | | Rs.25200 |

ANNUAL CHARGES Rs. 5700 (For Classes Nursery to XII)

PTA FEES FOR ALL CLASSES : Rs. 200 (Annually)
To be paid with the fees of April 2024

MONTHLY FEE :

NURSERY & K.G.

Tuition Fee 2970

STD. I - V

Tuition Fee 3080

STD. VI - VIII

Tuition Fee 3400

STD. IX- X

Tuition Fee 3600

STD. XI - XII

Commerce & Humanities

Tuition Fee 4000

Science

Tuition Fee 4500

NOTE : Fee will be deposited in:

1. Bombay Mercantile Co-operative Bank Ltd., 36, Netaji Subhash Marg,
Daryaganj, New Delhi-110002.
2. HDFC Bank Ltd., Daryaganj, New Delhi-110002.

RULES RELATING TO PAYMENT OF FEES :

- 1 School Fees should be paid by the 10th of each month.
- 2 Fine for late payment of fees from :

| | |
|------------------------------------|------------|
| 1st to 10th day of the month | No Charges |
| From 11th to last day of the month | Rs.50/- |
- 3 Fee not paid within the month in which it is due will incur a fine of Rs.100/- upto the last day of the next month.
- 4 If fee is not paid within the next month for which the fee is due the name of student will be struck off the rolls.Re-admission fee of Rs.500/- will be charged if re-admission is granted

Academic Calendar for the Session 2024-2025

| | | | | |
|-------------------------|-------------|-----------|----|------|
| First Term: | | | | |
| Academic Session | | | | |
| Commences From | Wednesday | April | 03 | 2024 |
| Summer Vacations | Monday | May | 20 | 2024 |
| | To Sunday | June | 30 | 2024 |
| School re-opens after | | | | |
| Summer Vacations From | Monday | July | 01 | 2024 |
| Half Yearly Examination | Thursday | September | 19 | 2024 |
| | To Tuesday | October | 01 | 2024 |
| Autumn Break | Wednesday | October | 02 | 2024 |
| | To Saturday | October | 05 | 2024 |

| | | | | |
|-----------------------|-------------|---------|----|------|
| Second Term: | | | | |
| Academic Session | | | | |
| Commences From | Monday | October | 07 | 2024 |
| Winter Break From | Wednesday | January | 01 | 2025 |
| | To Saturday | January | 04 | 2025 |
| School re-open after | | | | |
| Winter Vacation From | Monday | January | 06 | 2025 |
| Annual Examination | Saturday | March | 01 | 2025 |
| (* subject is change) | To Saturday | March | 15 | 2025 |

Meeting will be held on the following dates:

Saturday, May 18, 2024
 Saturday, August 24, 2024
 Saturday, October 19, 2024
 Saturday, November 23, 2024
 Saturday, January 25, 2025

P.T.M. TIMINGS:
 8:15 a.m. to 11:15 a.m.

Saturday, March 22, 2025 (Result Declaration)

Test Schedule for Classes I-V

MA-1

| Date | Days | I | II | III | IV | V |
|------------|-----------|---------|---------|----------|----------|----------|
| 04.05.2024 | Saturday | MATHS | EVS | MATHS | EVS | MATHS |
| 06.05.2024 | Monday | EVS | MATHS | EVS | MATHS | EVS |
| 07.05.2024 | Tuesday | ENGLISH | URDU | HINDI | ENGLISH | URDU |
| 08.05.2024 | Wednesday | HINDI | ENGLISH | URDU | HINDI | ENGLISH |
| 09.05.2024 | Thursday | URDU | HINDI | ENGLISH | URDU | HINDI |
| 10.05.2024 | Friday | — | — | COMPUTER | COMPUTER | COMPUTER |

FA-1

| Date | Days | I | II | III | IV | V |
|------------|-----------|---------|---------|----------|----------|----------|
| 03.08.2024 | Saturday | MATHS | EVS | MATHS | EVS | MATHS |
| 05.08.2024 | Monday | EVS | MATHS | EVS | MATHS | URDU |
| 06.08.2024 | Tuesday | ENGLISH | HINDI | URDU | ENGLISH | HINDI |
| 07.08.2024 | Wednesday | URDU | ENGLISH | HINDI | URDU | EVS |
| 08.08.2024 | Thursday | HINDI | URDU | ENGLISH | HINDI | ENGLISH |
| 09.08.2024 | Friday | — | — | COMPUTER | COMPUTER | COMPUTER |

SA-1

| Date | Days | I | II | III | IV | V |
|------------|-----------|---------|---------|---------|---------|---------|
| 20.09.2024 | Friday | ENGLISH | HINDI | URDU | EVS | MATHS |
| 23.09.2024 | Monday | EVS | URDU | ENGLISH | HINDI | URDU |
| 25.09.2024 | Wednesday | HINDI | EVS | MATHS | ENGLISH | EVS |
| 27.09.2024 | Friday | MATHS | ENGLISH | HINDI | URDU | ENGLISH |
| 30.09.2024 | Monday | URDU | MATHS | EVS | MATHS | HINDI |

DEENIYAT
COMPUTER

MA-2

| Date | Days | I | II | III | IV | V |
|------------|-----------|---------|---------|----------|----------|----------|
| 11.11.2024 | Monday | EVS | MATHS | EVS | MATHS | EVS |
| 12.11.2024 | Tuesday | ENGLISH | URDU | HINDI | ENGLISH | URDU |
| 13.11.2024 | Wednesday | HINDI | ENGLISH | URDU | HINDI | HINDI |
| 14.11.2024 | Thursday | URDU | HINDI | ENGLISH | URDU | ENGLISH |
| 16.11.2024 | Saturday | MATHS | EVS | MATHS | EVS | MAHS |
| 18.11.2024 | Monday | — | — | COMPUTER | COMPUTER | COMPUTER |

FA-2

| Date | Days | I | II | III | IV | V |
|------------|-----------|---------|---------|----------|----------|----------|
| 06.01.2025 | Monday | MATHS | EVS | MATHS | EVS | MATHS |
| 07.01.2025 | Tuesday | ENGLISH | URDU | ENGLISH | URDU | HINDI |
| 08.01.2025 | Wednesday | HINDI | MATHS | EVS | HINDI | URDU |
| 09.01.2025 | Thursday | URDU | ENGLISH | URDU | MATHS | EVS |
| 10.01.2025 | Friday | EVS | HINDI | HINDI | ENGLISH | ENGLISH |
| 13.01.2025 | Monday | — | — | COMPUTER | COMPUTER | COMPUTER |

ANNUAL

| Date | Days | I | II | III | IV | V |
|------------|-----------|---------|---------|----------|----------|----------|
| 01.03.2025 | Saturday | MATHS | EVS | MATHS | EVS | MATHS |
| 04.03.2025 | Tuesday | ENGLISH | URDU | HINDI | ENGLISH | URDU |
| 06.03.2025 | Thursday | HINDI | HINDI | ENGLISH | URDU | HINDI |
| 10.03.2025 | Monday | EVS | MATHS | EVS | MATHS | EVS |
| 12.03.2025 | Wednesday | URDU | ENGLISH | URDU | HINDI | ENGLISH |
| 14.03.2025 | Friday | — | — | COMPUTER | COMPUTER | COMPUTER |

Test Schedule for Classes VI-VIII

MA - 1

| Date | Days | VI | VII | VIII |
|------------|-----------|----------|----------|----------|
| 04.05.2024 | Saturday | ENGLISH | URDU | MATHS |
| 06.05.2024 | Monday | MATHS | SCIENCE | SOC. SC. |
| 07.05.2024 | Tuesday | URDU | ENGLISH | HINDI |
| 08.05.2024 | Wednesday | SCIENCE | MATHS | URDU |
| 09.05.2024 | Thursday | HINDI | SOC. SC. | SCIENCE |
| 10.05.2024 | Friday | SOC. SC. | HINDI | ENGLISH |

PA-I

| Date | Days | VI | VII | VIII |
|------------|-----------|----------|----------|----------|
| 03.08.2024 | Saturday | MATHS | SOC. SC. | ENGLISH |
| 05.08.2024 | Monday | SOC. SC. | MATHS | SCIENCE |
| 06.08.2024 | Tuesday | HINDI | SCIENCE | URDU |
| 07.08.2024 | Wednesday | ENGLISH | HINDI | MATHS |
| 08.08.2024 | Thursday | SCIENCE | URDU | HINDI |
| 09.08.2024 | Friday | URDU | ENGLISH | SOC. SC. |

H.Y.

| | Days | VI | VII | VIII |
|------------|----------|----------|----------|----------|
| 19.09.2024 | Thursday | SCIENCE | MATHS | SOC. SC. |
| 21.09.2024 | Saturday | URDU | ENGLISH | HINDI |
| 24.09.2024 | Tuesday | MATHS | SCIENCE | ENGLISH |
| 26.09.2024 | Thursday | ENGLISH | HINDI | URDU |
| 28.09.2024 | Saturday | HINDI | SOC. SC. | MATHS |
| 01.10.2024 | Tuesday | SOC. SC. | URDU | SCIENCE |

MA-II

| | Days | VI | VII | VIII |
|------------|-----------|----------|----------|----------|
| 11.11.2024 | Monday | MATHS | SCIENCE | HINDI |
| 12.11.2024 | Tuesday | URDU | HINDI | SOC. SC. |
| 13.11.2024 | Wednesday | SCIENCE | URDU | ENGLISH |
| 14.11.2024 | Thursday | ENGLISH | SOC. SC. | URDU |
| 16.11.2024 | Saturday | SOC. SC. | MATHS | SCIENCE |
| 18.11.2024 | Monday | HINDI | ENGLISH | MATHS |

PA - II

| | Days | VI | VII | VIII |
|------------|-----------|----------|----------|----------|
| 06.01.2025 | Monday | HINDI | SOC. SC. | MATHS |
| 07.01.2025 | Tuesday | SOC. SC. | HINDI | URDU |
| 08.01.2025 | Wednesday | URDU | ENGLISH | SCIENCE |
| 09.01.2025 | Thursday | MATHS | SCIENCE | HINDI |
| 10.01.2025 | Friday | ENGLISH | URDU | ENGLISH |
| 13.01.2025 | Monday | SCIENCE | MATHS | SOC. SC. |

ANNUAL

| | Days | VI | VII | VIII |
|------------|-----------|----------|----------|----------|
| 03.03.2025 | Monday | MATHS | SOC. SC. | SCIENCE |
| 05.03.2025 | Wednesday | URDU | ENGLISH | HINDI |
| 07.03.2025 | Friday | SCIENCE | MATHS | SOC. SC. |
| 11.03.2025 | Tuesday | SOC. SC. | SCIENCE | MATHS |
| 13.03.2025 | Thursday | HINDI | URDU | ENGLISH |
| 15.03.2025 | Saturday | ENGLISH | HINDI | URDU |

PA - 1

| DATE | DAY | IX | X | XI - A | XI - B | XI - C | XII - A | XII - B | XII - C |
|-----------|-----------|----------------|----------------|-----------------------|---------------------|-----------------------|-----------------------|---------------------|-----------------------|
| 4.5.2024 | Saturday | Hindi | English | Physics | Economics | Pol. Science | English | English | English |
| 6.5.2024 | Monday | English | Social Science | Chemistry | Urdu | Urdu | Biology / Maths | Maths / I.P. | History |
| 7.5.2024 | Tuesday | Science | Hindi | Physical Education | Accountancy | Physical Education | Physical Education | Business Studies | Physical Education |
| 8.5.2024 | Wednesday | Urdu | Maths | English | English | English | Physics | Economics | Sociology |
| 9.5.2024 | Thursday | Social Science | Urdu | Maths / Biology | Maths / I.P. | Sociology | Chemistry | Urdu | Urdu |
| 10.5.2024 | Friday | Maths | Science | - | Business Studies | History | - | Accountancy | Pol. Science |

PA - 2

| DATE | DAY | IX | X | XI - A | XI - B | XI - C | XII - A | XII - B | XII - C |
|----------|-----------|----------------|----------------|--------------------|------------------|--------------------|--------------------|------------------|--------------------|
| 3.8.2024 | Saturday | Maths | Science | English | English | English | Physics | Accountancy | Pol. Science |
| 5.8.2024 | Monday | Urdu | English | Chemistry | Accountancy | Sociology | Chemistry | Urdu | Urdu |
| 6.8.2024 | Tuesday | Social Science | Urdu | Physical Education | Business Studies | Physical Education | Maths / Biology | Maths / I.P. | History |
| 7.8.2024 | Wednesday | English | Social Science | Maths / Biology | Maths / I.P. | History | English | English | English |
| 8.8.2024 | Thursday | Science | Hindi | Physics | Economics | Pol. Science | Physical Education | Business Studies | Physical Education |
| 9.8.2024 | Friday | Hindi | Maths | - | Urdu | Urdu | - | Economics | Sociology |

HALF YEARLY EXAMINATION 2025

| DATE | DAY | IX | X | XI - A | XI - B | XI - C | XII - A | XII - B | XII - C |
|-----------|----------|----------------|----------------|--------------------|------------------|--------------------|--------------------|------------------|--------------------|
| 19.9.2024 | Thursday | Urdu | Hindi | English | English | English | Chemistry | Urdu | Urdu |
| 21.9.2024 | Saturday | Science | Maths | Maths / Biology | Maths / I.P. | History | Physical Education | Business Studies | Physical Education |
| 24.9.2024 | Tuesday | English | Social Science | Physical Education | Economics | Physical Education | Physics | Accountancy | Pol. Science |
| 26.9.2024 | Thursday | Maths | Urdu | Physics | Business Studies | Pol. Science | English | English | English |
| 28.9.2024 | Saturday | Hindi | Science | Chemistry | Urdu | Urdu | Maths/Bio | Maths / I.P. | History |
| 1.10.2024 | Tuesday | Social Science | English | - | Accountancy | Sociology | - | Economics | Sociology |

PA - 3

| DATE | DAY | IX | X |
|------------|-----------|----------------|----------------|
| 11.11.2024 | Monday | Social Science | Science |
| 12.11.2024 | Tuesday | Hindi | Urdu |
| 13.11.2024 | Wednesday | Science | Social Science |
| 14.11.2024 | Thursday | Maths | Hindi |
| 16.11.2024 | Saturday | English | Maths |
| 18.11.2024 | Monday | Urdu | English |

PA - 3

| DATE | DAY | XI - A | XI - B | XI - C | XII - A | XII - B | XII - C |
|------------|-----------|--------------------|------------------|--------------------|--------------------|------------------|--------------------|
| 11.11.2024 | Monday | Chemistry | Urdu | Urdu | Physical Education | Economics | Physical Education |
| 12.11.2024 | Tuesday | Physics | Accountancy | Sociology | Maths / Biology | Maths / I.P. | History |
| 13.11.2024 | Wednesday | English | English | English | Physics | Business Studies | Sociology |
| 14.11.2024 | Thursday | Maths / Biology | Maths / I.P. | History | English | English | English |
| 16.11.2024 | Saturday | Physical Education | Economics | Physical Education | Chemistry | Accountancy | Pol. Science |
| 18.11.2024 | Monday | - | Business Studies | Pol. Science | - | Urdu | Urdu |

PA - 4

| DATE | DAY | IX |
|-----------|-----------|----------------|
| 6.1.2025 | Monday | English |
| 7.1.2025 | Tuesday | Maths |
| 8.1.2025 | Wednesday | Urdu |
| 9.1.2025 | Thursday | Science |
| 10.1.2025 | Friday | Hindi |
| 13.1.2025 | Monday | Social Science |

PA - 4

| DATE | DAY | XI - A | XI - B | XI - C |
|-----------|-----------|--------------------|------------------|--------------------|
| 6.1.2025 | Monday | Chemistry | Accountancy | Sociology |
| 7.1.2025 | Tuesday | Maths/Biology | Maths/I.P. | Pol. Science |
| 8.1.2025 | Wednesday | Physical Education | Economics | Physical Education |
| 9.1.2025 | Thursday | English | English | English |
| 10.1.2025 | Friday | Physics | Urdu | Urdu |
| 13.1.2025 | Monday | - | Business Studies | History |

ANNUAL EXAMINATION - 2025

| DATE | DAY | IX | XI - A | XI - B | XI - C |
|-----------|-----------|----------------|-----------------------|---------------------|-----------------------|
| 3.3.2025 | Monday | Urdu | English | English | English |
| 5.3.2025 | Wednesday | Social Science | Maths / Biology | Maths / I.P. | History |
| 7.3.2025 | Friday | Hindi | Physics | Economics | Sociology |
| 11.3.2025 | Tuesday | Maths | Physical Education | Business Studies | Physical Education |
| 13.3.2025 | Thursday | English | Chemistry | Urdu | Urdu |
| 15.3.2025 | Saturday | Science | - | Accountancy | Pol. Science |

**LIST OF ELECTED MEMBERS OF THE MANAGING COMMITTEE OF CRESCENT SCHOOL, DARYA GANJ
(2017-2023)**

| S.No. | Name | Designation | Profession | Phone/Mobile No. | Address with E-mail |
|--------------|---------------------------|--------------------|-------------------|--|--|
| 1 | CA. Abdul Hannan Chandna | President | CA in Practice | (R) 011-23557521 8860, (M) 9810367066 | Naya Mohallah, Pul Bangash, Azad Market, Delhi-110006 abdulhannanchandna@gmail.com |
| 2 | Mr. Mohammad Shoyeb Akram | Vice President | Business | (M) 9810097583 | C-11/103, Yamuna Vihar Delhi – 110053 shoyeb@rexremedies.com |
| 3 | Mr. Ikhlas Ahmed Shafi | General Secretary | Business | (R) 23959500 (M) 9868731786 | 259A/3, Nayyar Manzil, Noor Nagar, Jamia, New Delhi – 110025 ikhlasshafi@hotmail.com |
| 4 | Mr. Rafi Ahmed Roofi | Joint Secretary | Business | (R) 011-23210155 (M) 9810533488 | 1684, 2nd Floor, Gali Shabaan, Rodgaran,Lal Kuan,Delhi-110006 rafiahmedroofi@yahoo.co.in |
| 5 | Mr. Mohammed Saqib | Treasurer | Business | (M): 9811081847 | 40-A, 3rd Floor, Lane No 2, Noor Nagar Ext, Johri Farm, Okhla New Delhi – 110025 mohammaed.saqib100@gmail.com |
| 6 | Dr. Shamim Ahmed | Manager | Educationist | (M) 9811320531 | 835, Abid Building, Ballimaran, Delhi-110006 dr.shamimahmed@yahoo.com |
| 7 | Mr. Danish Iqbal | Member | Business | (M) 9810902325 | 2138, Qasimjan Street, Ballimaran Delhi – 110006 d_iqbal@hotmail.com |
| 8 | Mr. Mehtab Ahmad Batla | Member | Business | (M) 9810019488 | 2232, Naya Mohallah, Qasimjan Street, Delhi – 110006 batlagroup@yahoo.com |
| 9 | Prof. Mohammad Naqi | Member | Professor | (M) 9811006072 | 3072, Beverly Apartments Opposite St. Lawrence School Geeta Colony, Delhi – 10031 areebanaqi.btech@gmail.com |

| | | | | | |
|----|-------------------------|---------------------------|--------------|------------------------------------|--|
| 10 | Mr.Nuzair Ahmed | Member | Business | (M) 9891114999 | 182, Hargobind Enclave Vikas Marg Extension Delhi-110092 nuzair@hotmail.com |
| 11 | Mrs. Shahana Begum | Member | Educationist | (M) 9810393707 | 5B/1, Court Lane, Delhi – 110054 shahanabegum@yahoo.com |
| 12 | Mrs. Fauzia Mumtaz | Principal | Educationist | (R) 011-23289428 (M) 9871040484 | H.No. 46, Okhla Village, Tikona Park, P.O. Jamia Nagar, New Delhi – 110025 fauzia_mumtaz@yahoo.com |
| 13 | Ms. Zaitoon Nisah | Vice Principal | Educationist | (M) 9654620953 | Crescent School, Jamaloo Ka Bagh Maujpur, Delhi – 110053. zaitoonnisah6@gmail.com |
| 14 | Mr. Khawaja Adnan Ahmed | Teacher | Staff | 988319226 | 278-A, IIIrd Floor, Main Road, Okhla, Jamia Nagar, New Delhi- 110025 Adnanahmadk52@gmail.com |
| 15 | Mrs. Ishrat Fatima | Teacher Representative | Staff | (M) 8368342046 | H. No. 1666, Pahari Bhojla, Jama Masjid, Delhi-110006 |
| 16 | Mr. Iqbal Habib | P.T.A. Representative | | (M) 9811013379 | 985, Gali Patther Wali, Punjabi Phatak Ballimaran, Delhi – 110006 iqbalhabeeb@gmail.com |
| 17 | Mr. Faiyaz Ahmed Khan | DOE's Representative | | (M) 8588950105 | Govt Boys Sr. Sec. School Karol Bagh, New Delhi – 110005 |
| 18 | Mr.Waseem Ahmed Khan | Member | Business | (M) 9810119410 | 45, Lekh Ram Road, Darya Ganj, Maujpur, Delhi - 110053. Kwaseem14@gmail.com |

List of PTA 2024-25

| S.No. | Parent's Name | Mobile No. |
|-------|-----------------------------|--------------------------|
| 1 | Mr. Iqbal Habib (Secretary) | 9811013379 |
| 2 | Mr. Mohhammad Adnan | 931223599, 9899249889 |
| 3 | Mr. Salman Shah | 9810535261 |
| 4 | Mr. Junaid | 9811614251 |
| 5 | Mr. Mohammad Imran | 9990600326 |
| 6 | Mr. Ahmed Sherazi Siddiqui | 9555236643 |